DRAFT

Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

February 14, 2018

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

Please note that due to AV and streaming issues, there is no video or audio back up for this meeting. Therefore, the content of the minutes will be sparse.

CALL TO ORDER

Commission Chairperson Fryer called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present:	Fryer, Bologoff, Marmion, Needham, Jimenez and Boggs Commissioner Covino arrived at 6:33pm
Staff present:	Recreation Manager Leek and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the February 14, 2018 Agenda. The motion carried 6-0.

APPROVAL OF MINUTES

January 10, 2018

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the January 10, 2018 Minutes. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

OLD BUSINESS

A. Cocker Trail Resurfacing Update

Recreation Manager Lee updated the Commission on the progress of the Crocker Trail Resurfacing plan.

NEW BUSINESS

A. Budget Review and Recommendations

Recreation Manager Leek reviewed the 2017-2018 Master Fee Schedule and budget with the Commission. She asked that the Commission make any recommendations and direct staff to research the fiscal impacts of those recommendations before prioritizing. They asked that staff provide the Commission with a revenue breakdown for each department at the upcoming Goal Setting meeting. Community Center chair replacement and new downtown banners were discussed.

REPORTS

Chairperson

Commission Chair Fryer mentioned that the downtown banners have gone through a full circle of one (1) year, with the current Live at Mission Blue banners going back up for the second year.

Subcommittees

Subcommittee Meetings – reports

Recreation Facilities

Commissioner Covino and the subcommittee met at the Sunrise Room and they discussed what it was that they could and could not do with the room, due to it being a leased space. Commissioner Marmion said they spoke about updates to other facilities as well, and discussed the signboards in town.

Concerts in the Park

Commissioner Jimenez said there would be seven (7) concerts in the series beginning June 29 and going through August 10. The series will culminate with the all-day Star City Music Festival on August 18. The subcommittee is still currently looking for bands and are discussing food truck options.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Fryer moved that the meeting be adjourned at 7:28pm.